

## Hakka Association in Washington Metropolitan Area 5<sup>th</sup> Meeting Minutes

Time: November 14, 2009, 2:00 PM (ET)

Place: 1456 Carrington Ridge Lane, Vienna, VA 22182 (葉淑美 家)

Chairman: Grace Wei Recorded by: Mei-Lin C Tseng

Attendants: Grace Wei, Fen-Ying C Tseng (W/Anne Yang's proxy), Russell Jang,  
Eugenia Shyu, Mei-Lin C Tseng (W/ Shu-Jun Huang's proxy), Shiow Huang,  
Raymond Ho, Chun-Fen Yang (Thru conference call).

### Agenda:

- 02:00 Status Reports
- 02:30 Upcoming Events - 2010 New Year Banquet
- 03:00 2010Ad-hoc Activities
- 03:10 Recent Activities Debrief
- 03:20 Year end Activities Preparation
- 03:50 Next Meeting Date
- 03:55 Recap (5-10 minutes)

### I. Status Report

1. Financial Report (Shu-Jun): N/A

2. Membership (Eugenia):

There are 15 new members, 84 renew regular members and 64 permanent members in record.

Tom Lin, Grace & Fen-Ying have updated members' information.

3. General Management (Chun-Fen)

A. HAWMA owned properties update (Chun-Fen):

Please help to find out who took the lottery box?

The left over T-shirt & mugs will be used for door prizes in New Year Banquet.

If there is any HAWMA's property in your possession, please deliver to Chun-Fen's house.

B. Grace distributed promotional materials to BOD members: one direction book of Taiwan Hakka Trip to each BODs. (Shu-Jun has not taken one)

C. President, (Grace Wei) had visited Hakka Affairs Consular Committee and met Minister Huang. She had asked for Hakka's promotional and educational materials. He agreed to send a lot of these kinds of materials to us.

4. Miscellaneous (Grace)

A. Affiliated Associations

a. 客家文化基金會

Consisted of 3 BOD members and Committee members (made up of former Hakka Presidents or BOD members)

- b. 大華府客家桐花合唱團 (Hakka TungFa Chorus of Greater Washington DC, Inc.)

Majority of TungFa members are Hakka Association members.

- c. 全美台灣客家聯合會

Members are local Hakka Associations (each represented by a respective President for each local Hakka Association) in the US who pay the annual \$100 membership due plus elected BODs.

\*THAA Election: President (Grace Wei) nominated Fen-Ying C Tseng as Vice President;  
Russell Jang as BOD.

- B. Reimbursement: The expense or reimbursed request regulation of HAMWA

a. Need to be approved by President.

b. President's expense or reimbursed request need to be approved by Vice President.

- C. Fundraising for Typhoon Disaster Relief

1<sup>st</sup> Donation: \$5,400

2<sup>nd</sup> Donation: \$1,000

3<sup>rd</sup> Donation: \$1,331

- D. Website: By-laws have been posted on website

- E. Non-profit organization filing:

Go/ No Go: **No Go decision is made.**

\*Votes for "No Go" during this term: Fen-Ying, Russell, Mei-Lin, Eugenia, Shiw,  
Raymond, Shu-Jun , Anne, Chun-Fen.

- F. Hakka Members Feedback:

A request was made to conduct workshop on providing service to Hakka members when they need help and direction on where and who to reach to ask for help.

## II. 2010 New Year Banquet

1. Coordinator: Grace w/Fen-Ying & Mei-Lin assisting

2. Date: Saturday, 2/20/10

3. Time: 6:30 pm

4. Registration Deadline: One week before New Year Banquet.

5. Place: 新財神餐廳 (New Fortune Restaurant in Gaithersburg, MD)

6. Cost: \$200 or \$220/table: **To pick \$220/table.** Fee: \$25.00/adult, \$10.00/kid (5~11).

7. External POC: Mr. Tsai 301-548-8886

8. Menu: Went over menu. Fenying suggested two changes - change fries rice to noodle, and request sea bass steam fish. No comment on Fenying's suggestion.

9. Free for the performers of Hakka Youth Orchestra, MC, DJ, and Program Manager.

10. Preliminary Activities

A. Estimate costs and request funding (TECRO & TECRO CC): Grace

**Funding request with TECRO or TECRO CC (Y/N): No grant request from**

**CCTERCO or TECRO in US.**

- B. Draft and Send invitations: Grace
- C. Program (Anne)
- D. Dance (客家八角巾舞蹈): **Not performing.**
- E. Announcement
  - a. Draft Announcement: Grace
  - b. Distributions:
    - c. Via postal mail (one month prior to the event)
    - d. Via email (One month and two weeks to prior to the event)
- F. Calling List: Eugenia
- G. Tickets Distribution: All
- H. Headcount: Eugenia
- I. Table Diagram: TBD
  - a. Tables Assignment:
    - Guest Table (1 tbl): Grace
    - General Tables: Mei-Lin, Chun-Fen.
- J. Execution Plan: Fen-Ying, Anne
- K. Post-Event Activities
  - a. Post-Event Report: Grace
  - b. Press Release: TBD

**III. Ad-hoc Activities**

- 1. 2010 Potential Activities
  - A. 2010 Smithsonian Folk life Festival:
    - a. Date: June 24–28 and July 1–5, 2010
    - b. TECRO Sponsor
    - c. **HAWMA has interest to get involved only, but has no commitment at this time.**
  - B. Establish Youth Orchestra
    - a. Coordinator/conductor: Russell/Annie Chuan
      - Suggested to invite Annie to be the Youth Orchestra’s coordinator and conductor per Pei-Lin’s suggestion. No objection from the BOD and Russell will follow up with Annie.
    - b. Youth Orchestra promotion and event participation (e.g., New Year celebration): **No discussion.**
  - C. Hakka TungFa Chorus of Greater Washington DC, Inc. Concert (Mei-Lin):
    - Date: 5/15/2010
    - Place: Montgomery College Performance Center
    - Offered to support but TunFa has not yet determined what kind of support from Hakka Association is needed.

**IV. Recent Activities Debrief**

1. Visiting

A. Hakka Affairs

- a. They will provide educational materials for promoting the Hakka language when needed, 1895 DVDs, promotion materials, and more.
- b. 美濃油紙傘 (with dance instruction)

2. Hakka TV

- A. They asked for local Hakka people prefer program and support a visit to D.C. in 2010.
- B. Input from attendants of 2009 全球客家文化會議.
- C. To visit the local three generation families.

3. 2009 年度海外客語教師研習班: The recommended participants from HAWMA have education background.

4. 2009 全球客家文化會議

5. Press release of visit with Hakka Affair – Director Wong drafted press release.

**V. Year End Activities Preparation**

1. Ad Listing update (Fenyng/Russell): No update.

2. 2009 Yearbook Responsibilities (See outline in next slide)

- A. Coordinator: Shioh w/ Wally assisting
- B. See outline (next slide) in detail
- C. Membership Directory Format
- D. Youth Award List: Grace requests from Mr. Peng.
- E. Deadlines:
  - a. Year book AD dateline: 1/6/2010
  - b. Financial report cutoff date: 12/31/09
  - c. All articles have to give to Shioh by 12/31/09

4. Promotion Materials: No discussion

5. Yearbook:

Yearbook Contents		Responsible
1	By-laws	yrbk crdntr
2	Annual Financial Report	財務
3	President Message	會長
4	List of current Board Members	
5	List of past Board Members	副會長

6	活動	
6a	- 活動紀錄 (List of activities and dates)	秘書
6b	- News releases	
6c	- 蒐集活動剪報	
6d	- 活動節目照相 (年度例行活動 and other events)	活動公關
7	Referral Associations	
7a	- Youth Award	yearbook coordinator
7b	- 桐花合唱團	桐花
8	會員名冊 (member directory)	會籍
8a	- 會員通訊名冊	
8b	- 會員資格申請表 (membership application form)	
9	廣告版面	廣告公關

6. Next meeting date: No discussion

7. Ad-hoc Agendas

A. 2010 BODs: **proposed by Fen-yin**

**\*BOD Election: There are at least 4 (four) vacancies for next term. Making a BOD Election news to all the members of Hakka Association in Washington Metropolitan Area by 11/30. The registration dateline is 1/15/2010.**

\*. Raymond will draft announcement for 2010 BODs Election.

B. Hakka Workshop: proposed by Mei-Lin

\*. Hakka 客家私房菜, activities related to Hakka culture, and so on.

\*. BODs like the idea and good to go when resource is available.