Hakka Association in Washington Metropolitan Area (HAWMA) 6th Meeting Minutes

Time: January 17, 2009, 2:15 PM (ET)

Place: 1456 Carrington Ridge Lane, Vienna, VA 22182 (Grace Wei's Residence)

Chairman: Grace Wei Recorded by: Raymond J. Ho

Attendants: Grace Wei, Fen-Ying C Tseng, Russell Jang, Eugenia Shyu, Mei-Lin C Tseng, Shu-Jun Huang, Shiow Huang, Raymond Ho, and Chun-Fen Yang.

Agenda

I. Status Reports.

II. Year End Activities Preparation.

III. Upcoming Events -2010 New Year Banquet.

IV. 2010 Coming Activities.

V. Recap / Ad-hoc Agendas

I. Status Report

1. Financial Report (Shu-Jun): Discussed financial summary statement, and potential fundraising or donation during the annual banquet for Haiti earthquake relief.

2. Membership (Eugenia): 1 new member.

3. General Management (Chun-Fen).

A. Sample T-shirts and mugs as promotional items displayed.

B. Discussed directories to advertisers.

4. Miscellaneous.

A. Approved a deposit requirement for borrowed items - $100 for electronic items and $20 for other items.

B. Ticket box and decoration at Meilin's house.

C. Dry ice machine and DVD player at Fenying's house.

D. Discussed distribution of T-shirt to BOD members and volunteers (5).

5. Affiliated Associations.

A . 客家文化基金會 – 2 HAWMA board members as committee members.

B. Green Earth Foundation – Keep as 2010 member and pay $100 membership fee.

C. Associations Interactive – support its new year banquet on February 27, 2010.

D. Hakka Member Feedback – Guest speaker from www.w2wyourlife.com.

II. Year End Activities Preparation

1. Ad Listing Update

A. Need to update, otherwise old information remains.

B. Request to add a footnote at the bottom of page is O.K. provided that the ad amount is over $350.

2 Promotional materials – Discussed earlier.

3. Printing 2009 Yearbook - Color is O.K.

4. 2009 Yearbook Status - Final review by January 31st, 1 week advance lead time, need two more ads from Grace, 63 pages total, additional pages can be accommodated.

III. Upcoming Events -2010 New Year Banquet

1. Coordinator: Grace w/ Fenying & Meilin assisting

2. Date and Time: Saturday, 2/20/10 at 6:30 PM.

3. Registration Deadline: 1 week prior to the banquet

4. Place: New Fortune Restaurant

5. External POC: Mr. Tsai 301-548-8868

6. Menu: Menu listed in Chinese, Grace to follow-up.

7. Vegetarian table is offered for the same price.

8. Preliminary Activities – estimate costs and requested funding completed

A. CCTECRO: Approved $500

B. TECRO: In progress

9. Program – see 2009 program.

A. Headcount: Eugenia

B. Lion Dance: Grace - $300 plus bonus likely.

C. Keynote speaker: TBD / Mr. Liu

D. MCs: TBD

E. Program design: Grace/Meilin

F. Program flow controller: Fenying/Raymond

G. Registration: TBD

H. Venue setup: All

I. Execution Plan: Fenyin/Meilin

10. Other Details

A. Announcement – draft announcement completed, and distributions via mail and e-mail completed.

B. Calling List – Eugenia

C. Ticket Distribution: All

D. Table Diagram: Received

E. Table Assignment: Guest Table (1)- Grace, former presidents introduced during greeting, and general table assignment – Meilin.

F. Post-event report: Grace

G. Press release: Grace

IV. 2010 Coming Activities

1. Hakka TV (3 to 4 days) -TBD
2. Asian Pacific Week - TBD
3. Picnic - TBD
4. Smithsonian Folklife Festival – TBD
5. 100th Year Birthday Celebration of ROC Planning - TBD

V. Recap / Ad-hoc Agendas

1. The election committee will be chaired by Raymond Ho, who will be assisted by Chun-Fen Yang & Mei-Lin Tseng and additional election committee members will be selected afterward.
2. Grace requested BOD to make a vote on the confidence of her being HAWMA president due to lack to support. However the request was rejected by the BOD.