



# 6th Board Meeting

Date: 01/17/09

Place: Grace's House



# Agenda

- 02:00-02:20 Status Reports
- 02:20-02:55 Year end Activities Preparation
- 02:55-3:35 Upcoming Events - 2010 New Year Banquet
- 03:35-3:50 2010 Coming Activities
- 03:50 Recap (5-10 minutes)



# Status Reports

- Financial Report (Shu-Jun)
- Membership (Eugenia)
- General Management
  - Promotion items (Hakka Affairs)
  - Wireless speakers (Charlie Pan)
  - Mugs (i.e., 144 pieces)
- Miscellaneous (Grace)
  - Distribute T-shirt to BOD members and volunteers (go/no go)
  - Review 5<sup>th</sup> BOD meeting minute



## Status Reports – Misc

- Affiliated Associations
  - 客家文化基金會
    - Reviewed yearbook content
- Green Earth Foundation
  - 2010 annual \$100 membership due
- Associations Interactive
  - 馬里蘭州台美協會 New Year Banquet: 2/27/10



## Status Reports – Misc (cont)

- Hakka Members Feedback



# Year End Activities Preparation

- Ad Listing update (Fenyng/Russell)
  - Received checks from China Garden (\$100), 鍾燕丹財務顧問 (\$50), TECRO (\$500)
  - Per George request, add footnote at the bottom of the page **"\*. 本年刊部分經費來自聯合醫學檢驗中心“ (???)**
- Promotion Materials (*Souvenir for representing HAWMA in social activities*)
  - T-Shirt: 20/S, 40/M, & 40/L (\$845.46)
  - Mug: Received 144 mugs
- Printing 2009 yearbook
  - Review pages layout (Richard Dee)
  - ~ \$1,200
- 2009 Yearbook Status
  - Coordinator: Shio w/ Wally assisting
  - See outline (next slide) in detail
  - Advertising commitments



# Year End Activities Preparation (cont)

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# 2009 Yearbook

Yearbook Contents		Responsible
1	By-laws	yrbk crdntr
2	Annual Financial Report	財務
3	President Message	會長
4	List of current Board Members	
5	List of past Board Members	副會長
6	活動	
6a	- 活動紀錄 (List of activities and dates)	秘書
6b	- News releases	
6c	- 蒐集活動剪報	
6d	- 活動節目照相 (年度例行活動 and other events)	活動公關
7	Referral Associations	
7a	- Youth Award	yearbook coordinator
7b	- 桐花合唱團	桐花
8	會員名冊 (member directory)	會籍
8a	- 會員通訊名冊	
8b	- 會員資格申請表 (membership application form)	
9	廣告版面	廣告公關



# Year End Activities Preparation

#	BOD Candidates	
1	Wei, Grace	葉淑美
2	Kuan, Richard	管士彥
3	Wang, Mei Jan	王美珍
4	Lee, Lien-Jiun	李鍊均
5	Teng, Apollo	鄧德成
6	Chen, Hui-ju	陳慧如
7	Tsai, Susan	蔡素菊
8	Jang, Peiling	李培鈴
9	Peng, Lisa	
10	Lo, Jimmy	羅學仁
11	Tseng, Shih-Chun	曾時君
12	Yu, Chen-Fu	余成福

#	Presidential Candidates	
1	Wei, Grace	葉淑美
2	Eugenia Shyu	徐玉景



# 2010 New Year Banquet

- Coordinator: Grace w/Fenyng& Mei-Lin assisting
- Date: Saturday, 2/20/10
- Time: 6:30 pm
- Registration Deadline: 活動前一週
- Place: 新財神餐廳      Cost: \$220/per tbl
- External POC: Mr. Tsai 301-548-8886
- Menu: 頭抬, 海鮮豆腐羹, 蒜茸炸子雞, 薑蔥雙龍蝦, 京都肉排, 清蒸鱈魚, 王子菰扒菜胆, 炒麵



## 2010 New Year Banquet (cont)

- Preliminary Activities
  - Estimate costs and request findings (TECRO & CCTECRO): Done
    - CCTECRO: Approved \$500
    - TECRO: In progress
  - Draft and Send invitations: In progress (Grace)
- Program (Grace)
  - See 2009 program



## 2010 New Year Banquet (cont)

- Announcement
  - Draft Announcement: Done
  - Distributions:
    - Via postal mail: one returned mail
    - Via email: Done
- Calling List: Eugenia
- Tickets Distribution: All
- Arrival time on event date: TBD



## 2010 New Year Banquet (cont)

- Table Diagram: received
- Tables Assignment:
  - Guest Table (1 tbl): Grace
  - Former Presidents (? tbl): Mei-Lin
  - General Tables: Mei-Lin
-



# 2010 New Year Banquet (cont)

- Distribute Tasks
  - Headcount: Eugenia
  - Lion Dance: In progress (Grace)
  - Keynote speaker: TBD
  - MCs: TBD
  - Program design: Grace/Mei-Lin
    - Ballroom dance(yu-dee)
  - Program flow controller: TBD
  - Registration: TBD
  - Venue Setup: All
  - Execution Plan: Fenyin/Mei-Lin



## 2010 New Year Banquet (cont)

- **Post-Event Activities**
  - Post-Event Report: TBD
  - Press Release: TBD



## 2010 Coming Activities

- Hakka TV (3~4 Days)
- Asian Pacific Week
- Picnic
- Smithsonian Folklife Festival
  - June 24–28 and July 1–5, 2010
  - TECRO Sponsor
- 100th Year Birthday Celebration of ROC Planning

家

# Do we forget anything?





# Recap

- Status Reports
- Year end Activities Preparation
- Upcoming Events - 2010 New Year Banquet
- 2010 Coming Activities